

**MINUTES**  
**CARLISLE COMMUNITY SCHOOL**  
**Regular Board Meeting**  
**Monday, May 10, 2010, 7:00 p.m.**  
**Carlisle Community School District Board Room**

President Judisch called to order the Regular Board Meeting at 7:00 p.m.

The attendance is noted as follows:

Directors present: John Judisch, President  
Rob Joiner, Vice President  
Mark Cowan  
Susan James  
Michelle Tish

Also present: Dr. Lane, Superintendent  
Jean Flaws, Board Secretary/Business Manager

Motion by Tish to approve the agenda as printed. Seconded by James. Motion carried unanimously.

Motion by Cowan to approve the minutes of the past meetings as submitted (April 12 public hearings and regular board meeting and May 4 special board meeting). Seconded by Tish. Motion carried unanimously.

Visitors – no visitors signed in

Board Communication – no communications

IASB Communication – In honor of School Board Recognition Week, May 9-15, the School Board Members were presented with certificates for their dedicated excellence and leadership in public education and continuing service to the children of this community. Thank you for leading the students to a brighter future.

#### Updates/Information

##### A. Partial Self-funding of Health Insurance, Linda West

As the district continues to look for savings, partial self-funding of the district's health insurance is being considered. This was looked at previously, but there wasn't sufficient information to move forward. Linda West from Holmes Murphy was present to explain how partial self-funding would work. The district currently offers two insurance plans, one with a \$250 deductible and one with a \$1,000 deductible. Those plans would remain the same and employees would see no change in their plan benefits. There would be a change in how the claims are paid if they are not co-pay claims. They would receive a second explanation of benefits document for claims over the \$250 deductible limit. The district would purchase the \$1,000 deductible plan for all employees. The district would then be responsible for paying the amounts between \$250 and \$1,000 for those employees that have the \$250 deductible plan and go over \$250. The district would benefit from paying a lower premium but also incur the risk of employees going over the \$250 deductible. This could potentially result in a significant savings for the district that would affect the general and the management funds. Linda West would help manage the partial self-funding at no cost to the district. Insurance information will be given to those who are enrolled in the district's insurance. Linda will hold a meeting in May for the staff to explain the partial self-funding and answer any insurance questions. She will also come out in September for another meeting with staff to review this process again.

## B. Student Presentations

Mr. Anthony handed out several articles noting recent achievements of some of the high school students. Justin Hagedorn wrote an essay on *Being An American*. Out of 50,000 students nationwide, Justin was one of 90 students who were chosen to receive an award for his essay. Jeffrey Critchlow won the Iowa State Bar Association's Young Lawyers Division "Know Your Constitution" Project. He and Mr. Bill Fink were awarded a five day trip to Washington, D.C. Rebekah Frese's essay on the "Orphan Trains of the 1850's" won the state competition for National History Day. This earns her a trip to Washington, D.C. for national competition. The Battle of the Books team, The Dynamos, won the State Battle of the Books Competition. Makaila Haase was present to tell the board about her experience as part of The Dynamos team. The group, consisting of Britany Thorpe, Christina Crowley, Meredith Francisco and Makaila prepared for the competition by reading the books and then compiled a list of questions for the books read and practiced answering the questions. Makaila said that it was a very exciting and rewarding experience. The team was led by Jana Schwerdtfeger, high school librarian. The group will begin preparing for next year's competition by starting to read books already this summer. Mr. Anthony noted that Barb Cupp, ELP instructor, has been instrumental in getting students to challenge themselves and open new doors. The board congratulated Makaila and all the students on their outstanding achievements.

## C. Construction Update, Andy Seiler

Dr. Lane gave the construction update in Mr. Seiler's absence. At Hartford, the interior work is finishing up and will be going through the first punch list this week. The project should be complete in June. At the high school, work continues on the auditorium and commons. The temporary wall in the commons will come down after the students' last day. The high school should be complete in July.

## Business/Action Items

### A. Approval of Microsoft Assurances, Jason Deal

The district did not participate in the initial Microsoft law suit but there was money leftover and it is being dispersed to the school districts based on free and reduced numbers. The Hartford and high school buildings qualified to receive money. In order to receive the money, the board needs to approve the assurances as presented to them and submit an application. Jason Deal is completing the application and was present to speak to the board about how the money would be used. At Hartford, the money would be used to purchase interactive whiteboards, mini laptop computers and upgrade Microsoft licensing. At the high school, the funds would provide for more projectors, interactive whiteboards, speaker system and an upgrade of Microsoft licensing. The use of the money needs to relate technology to the Iowa Core. At Hartford, the focus will be on math and at the high school, it will be on literacy. The district will have to show how the increase in technology affects achievement in these two focus areas through different testing mechanisms and also will need to complete a monthly report for the next four years. Jason also provided information on the technology equipment and software being used in the district.

Motion by Tish to approve the Microsoft Assurances as presented. Seconded by Cowan. Motion carried unanimously.

### B. Graduating Senior Class List for Approval

Mr. Anthony presented a list of seniors preparing for graduation. That list may change slightly before graduation day as the seniors continue to work on their credits for graduation. Mr. Anthony also spoke to the board members about their role during the graduation ceremony. Motion by Joiner to approve the graduating senior class list as presented. Seconded by James. Motion carried unanimously.

### C. Race to the Top Memorandum of Understanding Consideration

The Race to the Top program is a result of the stimulus money. Iowa submitted an earlier application but was not chosen to receive any of the first round of money. Iowa is preparing to

submit an application for a second time. The state would like the support of the school districts by signing the Memorandum of Understanding. If awarded, this would mean approximately \$12/student for the next four years. This money would come with certain mandates and regulations the district would have to abide by and follow. There was a concern about those mandates and not sure if it would be worth it. No action was taken.

#### D. Application for Energy Grant

The Office of Energy Independence has stimulus money for energy grants. It would require a 2:1 match of funds. There is no cost to apply and the district would not be obligated to spend the money right away as the district would not be ready to take on anymore projects until the summer of 2011.

Motion by Joiner to approve the application for the energy grant. Seconded by Cowan. Motion carried unanimously.

#### E. Approval of SVPA as architect for Hartford Playground Project and to prepare plans and specifications

The Hartford Playground Committee has raised close to \$75,000. With the total cost of the project being over \$100,000, the district will have to follow certain bidding procedures. An architect will need to design the project and then the project will be put out for bid. Dr. Lane will coordinate a community build in late July. The board is being asked to approve SVPA as architect for the project and for them to proceed to prepare plans and specifications and for the prepared documents to be placed for public bidding. SVPA's fee will be an hourly charge to not exceed \$15,000.

Motion by Tish to approve SVPA as architect for the Hartford Playground Project, for them to proceed with plans and specifications and to place the documents for public bidding. Seconded by Joiner. Motion carried unanimously.

#### F. Resolution approving agreement for audit services for district's financial records

The district put out an RFP for audit services to three companies for the fiscal years of 2009-2010, 2010-2011 and 2011-2012. Two proposals were returned: Hunt & Associates, P.C. and Nolte, Cornman & Johnsons, P.C. Over the three years, the total proposed cost for Hunt & Associates is \$24,600 and \$26,400 for Nolte, Cornman & Johnson, P.C. Hunt & Associates, P.C. does have more CPAs on staff and allotted more hours to the audit process along with having previous knowledge of the district as they are the current audit firm.

Motion by Joiner to approve to enter into an agreement with Hunt & Associates, P.C. for audit services for the next three fiscal years. Seconded by Cowan. Motion carried unanimously.

#### G. First Reading of Policy Code No. 209

The addition to Policy Code 209 is a result of the equity audit. It was recommended that the policy reflect the district's efforts to have diverse committee membership.

Motion by Tish to approve the first reading of policy code 209 and waive the second reading. Seconded by Joiner. Motion carried unanimously.

#### H. Approval of offer and sale of Building Trades Home

The district has received an offer of \$192,500 for the building trades home. This was done without hiring a realtor. The district should realize approximately a \$10,000 profit to help fund purchases needed for the program. The open house for the building trades home will be Tuesday, May 25, 5:00 p.m. – 7:00 p.m. at 1120 Bellflower Dr., Carlisle, IA.

Motion by Cowan to approve the offer and sale of the building trades home. Seconded by James. Motion carried unanimously.

I. Approval of salaries for non-certified/non-union employees

Salaries for associates, secretaries, food service personnel, supervisors, technology staff and substitute teachers were presented. These salaries are the same as the current year as wages were frozen for 2010-2011.

Motion by James to approve the salaries for non-certified/non-union employees as presented. Seconded by Tish. Motion carried with Joiner abstaining.

J. Resignations for 2010-2011

Elizabeth Churchill Special Education Teacher Step 6 Lane 1  
This resignation will allow the district to recall a teacher who was reduced during the RIF process.

Motion by Tish to approve the resignation as presented. Seconded by James. Motion carried unanimously.

Motion by Tish to approve the bills in the amount of \$231,374.88. Seconded by James. Motion carried unanimously.

Motion by Joiner to approve the April 2010 financial reports as presented. Seconded by Tish. Motion carried unanimously.

Dr. Lane's Report

>Negotiations continue with the teachers and a meeting is scheduled for May 11. More settlements continue to be reported. The average seems to be in-line with what the board talked about during the last exempt session.

>Veronica Stalker was hired as the interim director for IASB. She called and asked to meet with Dr. Lane within her first week on the job. Carlisle will also host a district IASB meeting June 2, 6:00 p.m. – 9:00 p.m. with a meal being provided.

>Dr. Lane met with the new police chief. Dr. Lane said that he will be a good addition to the community and wants to be good partners with the school.

>Dr. Lane along with others will attend three days of Iowa Core workshops in Johnston this summer.

>Dr. Lane has been asked to speak at the Iowa Educational Research and Evaluation Association Annual Conference on December 2, 2010 at UNI.

>The roof over the old gym in the elementary will need to be replaced this summer. The cost is estimated to be \$20,000 - \$25,000. PPEL money will be used to fund the project.

>The retiree reception will be held May 19, 4:15 p.m. – 5:30 p.m. with a program at 4:45 p.m. Five retirees will be honored.

>The Carlisle elementary counselors held a Career Day/Occupational Expo. The older elementary students went outside to learn about careers on wheels. The younger students stayed inside to listen to speakers on various careers.

Future Meetings

A. Special Board Meeting/Public Hearing, Monday June 7, 2010, 7:00 p.m. at Carlisle District Board Room

B. Regular Meeting, Monday, June 14, 2010, 7:00 p.m. at Carlisle District Board Room

Motion by Joiner to adjourn the May regular board meeting. Seconded by Cowan. Motion carried unanimously.

Meeting adjourned at 9:16 p.m.

John Judisch, President

Attest: Jean Flaws, Board Secretary

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*These minutes have not been approved by the Carlisle School Board.*