

**MINUTES**  
**CARLISLE COMMUNITY SCHOOL**  
**Regular Board Meeting**  
**Monday, February 8, 2010, 7:00 p.m. after 6:45 p.m. tour of Hartford building**  
**Hartford Upper Elementary Media Center**

President Judisch called the February regular board meeting to order at 7:00 p.m.

The attendance was noted as follows:

Directors Present: John Judisch, President  
Rob Joiner, Vice President  
Mark Cowan  
Susan James  
Michelle Tish

Also Present: Dr. Lane, Superintendent  
Jean Flaws, Board Secretary/Business Manager

Agenda items A. and B. under Updates/Information will be postponed until the March meeting.

Motion by Tish to approve the agenda as amended. Seconded by James. Motion carried unanimously.

Motion by Cowan to approve the minutes of the January 11 regular board meeting and the January 27 forum. Seconded by Joiner. Motion carried unanimously.

Visitors - none

Board Communication – The board members received an invitation to the Learning Expo on Monday, March 8 at 6:00 p.m. Seventh and eighth grade ELP students will share their projects. President Judisch received mailings from the Polk County Assessor which included an annual report. He also received a letter from Maske for Congress. Director Joiner said that he had visited with the patrons affected by the transportation/sidewalk issue and they would be attending the city council meeting held on February 8. Dr. Lane noted that he attended the last city council meeting and informed them that he would be applying for the Safe Routes to School grant.

IASB Communication – IASB is offering a regional workshop on the Iowa Core Curriculum March 31 at Nevada for interested board members.

#### Updates/Information

Construction Update – postponed until March 8 board meeting

Iowa Youth Survey Results – postponed until March 8 board meeting

Budget Information – Diana Whited reviewed the number of staff FTE's in the district, per building and per duty. This information was requested by the board members. Dr. Lane gave the board members a list of areas for possible reductions for the 2010-2011 school year. April 30 is the deadline to notify teachers of positions being reduced. The teacher then has 10 days to request a hearing. When looking at reducing positions, the district looks at attrition, probationary teachers, seniority and certifications. The district has been in contact with the district's attorney and CCEA leadership throughout this process. Diana Whited has had conversations with staff whose positions are being considered to be cut. The district will continue to work on raising revenue as well.

Review Board Policy Code 704.4, Gifts-Grants-Bequests – Dr. Lane presented to the board some possible suggestions for gifts, grants and bequests patrons could use as memorials when a loved one dies. After reviewing the current board policy code 704.4, there was a consensus that the policy was appropriate but just needs to be adhered to. The board is aware that there is a need to recognize a family's loss. It was suggested to have a memorial wall with a plaque noting students who have died. The family could then also donate to Dollars for Scholars, the district's endowment

fund or to the school for a specific program should they so desire. Board policy code 704.4 states that the intent of a memorial is to further the interests of the educational program. Dr. Lane will put together a regulation piece to add to board policy code 704.4 and present to the board for approval at the March board meeting.

#### Business/Action Items

##### A. Public Hearing on 2010-2011 School Calendar

President Judisch opened the public hearing at 8:01 p.m. The 2010-2011 school calendar with a start date of August 18 was previously shared with staff and patrons. Dr. Lane was appreciative of the 24 comments he received on the calendar: 8 loved it, 12 disliked it and 4 people shared general educational comments. No public comments were received during the hearing. Those comments and suggestions were then used to create a new calendar with a start date of August 23. This would still allow high school semester tests to be taken right before winter break. The week after winter break would then be used to review semester tests and re-teach what was not learned before the end of the first semester. March 11 would be a built-in snow day to be used on the 3<sup>rd</sup> missed school day (after May 26 & 27 were used). This will be noted on the calendar.

Motion by Cowan to close the public hearing. Seconded by Joiner. Motion carried unanimously. The public hearing ended at 8:18 p.m.

##### B. Board action on 2010-2011 School Calendar

Motion by Tish to approve the 2010-2011 school calendar as presented. Seconded by James. Motion carried unanimously.

##### C. 2009-2010 Changes for Missed School Days because of weather

This school year there have been 7 missed days, 3 early dismissals and 2 late starts because of the weather. After consulting with the Dept. of Education and the teachers' union it was decided to make up the 7 days as follows: attend school on March 12 (teacher comp day would be moved to the end of the school year) and add 30 minutes to the end of the school day for the rest of the school year starting February 22. This would move last student day of school to June 2 and the teacher comp day on June 3. Any other missed days would be made up beginning June 3 with the teacher compensation day to follow the last student attended day. The principals will be meeting with Dr. Lane to inform him of how they plan to use the 30 minutes.

Motion by Tish to approve the changes to make up the missed school days because of weather for 2009-2010. Seconded by Cowan. Motion carried unanimously.

##### D. Proposed Meal Prices for 2010-2011 School Year

The district is proposing to raise meal prices to help cover increased costs for the nutrition program for the 2010-2011 school year. Several area and like-sized school districts were contacted for meal prices. The district's current prices were lower than most districts. The proposed prices are as follows: Breakfast - \$1.25, Student Lunch - \$1.90, Student Second Lunch - \$2.25, Student Extra Entrée - \$1.25, Adult Lunch - \$2.50, and Milk - \$0.35.

Motion by James to approve the meal prices for 2010-2011 school year. Seconded by Joiner. Motion carried unanimously.

##### E. Approval of a School Picture Agreement with Lifetouch

The district has contracted with Lifetouch to take student pictures for many years. By signing the three agreement, the district will receive a free printer and supplies that will allow the district to print student IDs and staff IDs.

Motion by Joiner to approve the school picture agreement with Lifetouch as presented. Seconded by Tish. Motion carried unanimously.

F. Approval of contract with Pitney Bowes

Pitney Bowes, aware that many districts are looking for ways to cut costs, is offering a new contract for five years that will lower the monthly cost for use of a mail machine.

Motion by Joiner to approve the contract with Pitney Bowes. Seconded by James. Motion carried unanimously.

G. Resolution regarding action on proposal to sell school land

Dr. Lane reviewed the history of the 37 acres of land. The district has received an offer to buy the land. Should the board approve the resolution and broker contract, a public hearing would be held at the March board meeting. The money received from the land sale would be deposited in the PPEL fund to help with repairs such as the elementary roof and possibly help the tax levy. It was noted that there will be future costs related to the land for the proposed road and sewer/water lead-ins should the board decide not to sell. The question was asked whether there would be a need for the 37 acres in the future for the district. The district won't have the money to do any building or construction projects in the near future.

Motion by Tish to approve the resolution regarding action on proposal to sell school land. Seconded by James. Motion carried unanimously.

H. Approval of contract with Coldwell Banker as broker for potential land sale

Motion by Tish to approve the contract with Coldwell Banker as broker for potential land sale. Seconded by Cowan. Motion carried unanimously.

I. First Reading of Policy Codes 303.1, 304.2, 401.2, 405.2, 411.2, 600, 603.4

The changes made are to correct the language for protective classes for employment.

Motion by Joiner to approve the first reading and waive the second reading. Seconded by Tish. Motion carried unanimously.

J. Resignations for 2009-2010

Raejean Jones                      Spec Ed Teacher                      Step 31 Lane 4

Raejean Jones graduated from UNI. She began her teaching career at Manning, Iowa. She taught at Carlisle for 22 years. The district thanked Mrs. Jones and wished her well after she leaves the Carlisle School District.

Motion by Tish to accept the resignation as presented. Seconded by James. Motion carried unanimously.

Motion by Joiner to approve the bills in the amount of \$455,540.05. Seconded by James. Motion carried unanimously.

Motion by Tish to approve the January 2010 financial reports. Seconded by Cowan. Motion carried unanimously.

Dr. Lane's Report

\*The high school office is ready for occupancy. The board members will be given a tour before the March board meeting.

\*Dr. Lane extended an invitation to the board members to come spend some time in the district whether to have lunch, shadow a child or volunteer.

\*The district's home school program can only serve 20 families. The district is at its limit. Another family has requested to join the home school program in order to better serve their child. The district applied for a waiver so that family may be served and has received word that it has been approved. The family will now be able to be served in the home school program.

Motion by James to go into closed session for the superintendent's evaluation per *Iowa Code § 21.5(1)(I)*. Seconded by Joiner. Roll Call Vote: John Judisch, aye; Michelle Tish, aye; Rob Joiner, aye; Susan James, aye ; and Mark Cowan, aye .

#### Closed Session

A. Superintendent evaluation as provided in the *Iowa Code § 21.5 (1)(I)*

Closed session began at 9:35 p.m. There was a consensus of the board members to return to the open meeting at 9:43 p.m.

#### Future Meetings

- A. Work Session, Thursday, February 18, 2010, 7:00 p.m. at Carlisle School District Board Room
- B. Regular Meeting, Monday, March 8, 2010, 7:00 p.m. at Carlisle School District Board Room

Motion by James to adjourn the February regular board meeting. Seconded by Tish. Motion carried unanimously.

Meeting adjourned at 9:50 p.m.

John Judisch, President  
[www.carlisle.k12.ia.us](http://www.carlisle.k12.ia.us)

Attest: Jean Flaws, Board Secretary

*These minutes have not been approved by the Carlisle Community School Board.*