

MINUTES
CARLISLE COMMUNITY SCHOOL
Regular Board Meeting
Monday, January 11, 2010, 7:00 p.m.
Carlisle Community School District Board Room

President Judisch called the regular board meeting to order at 7:01 p.m.

The attendance was noted as follows:

Directors Present: John Judisch, President
Rob Joiner, Vice President
Mark Cowan
Susan James
Michelle Tish

Also Present: Dr. Lane, Superintendent
Jean Flaws, Board Secretary/Business Manager

Motion by Tish to approve the agenda as presented. Seconded by James. Motion carried unanimously.

Motion by Joiner to approve the minutes of the December 14, 2009 regular board meeting. Seconded by Cowan. Motion carried unanimously.

Visitors - none

Board Communication – President Judisch received a copy of the State Fire Marshal's report. Dr. Lane will review this during his report later in the meeting.

IASB Communication - none

Updates/Information

Site Visit Review, Jen Yates and Diana Whited

The site visit and equity audit went well. Jen Yates was in charge of the site visit and Diana Whited was in charge of the equity audit. The principals were excellent partners in providing information. The written report will be received in about 6 weeks. Diana Whited reviewed with the board members comments from the exit interview.

Areas of strength noted were: 1) superintendent leadership, 2) students felt empowered to make decisions, 3) co-teaching and a focus on technology is apparent in all buildings, 4) growth in ITEDS and ITBS scores, 5) strong collaborative relationships between teachers and para-educators and 6) character education is found K-12. Suggestions for improvement are: 1) SIAC (School Improvement Advisory Committee) needs to expand and report more to the school board, 2) consider having a board member on the SIAC, 3) continue to improve on communication to the public and 4) create a written plan for the school library.

The committee found the fewest non-compliance issues they have found in the last 20 completed equity audits. Areas of strength noted were: 1) board policies are up-to-date and accurate, 2) libraries have materials that support multi-cultural and gender fair, 3) all activities are gender fair, 4) the district's affirmative action plan is updated and 5) training is provided to all staff not just teachers. Suggested areas for improvement: 1) ELL program, 2) job description for equity coordinator and 3) better documentation for the pro-active things that are being done district-wide. There was some concern that an elevator was needed at Hartford to provide equitable access to the upper-level room. This issue has already been addressed by the fire marshal and building inspector and their conclusion was that one was not needed. A letter is being drawn up by the building inspector in response to this issue.

Construction Update, Andy Seiler

Andy Seiler presented to the board the construction progress at Hartford and the high school. Hartford – The finishing touches are taking place in the new addition with the health inspector coming on Jan. 15 and an architect walk-thru on Jan. 18. When those processes are complete, a date will be set to move in to the new addition. The demo work and remodeling will then begin on the old area as the anticipated completion date for Hartford is early June. The ceiling in the Hartford gym is about 98% complete.

High School – Work continues on the commons area and auditorium to be completed in August, before school starts. The office suite is in the final stages with a walk thru on Feb. 3. Once that punch list is completed a date will be set to transition to the new offices. Flooring on the lower level has been an issue with the moisture levels. It is thought to have found a solution and Andy will be getting two quotes for the flooring materials. Some doors in the high school were demolished and shouldn't have been so they are working that out with the contractor.

Review of 2010-2011 Draft School Calendar

Dr. Lane presented a draft copy of the 2010-2011 school calendar after meeting with the principals. With a start date of August 18, the first semester will be completed before winter break. There is the same number of early outs as the current school year to meet the required 9 professional days mandated by the state. Mr. Anthony is checking on a possible graduation date. Dr. Lane will distribute the calendar to staff and make available to the public via the school's website for comment. Approval of the 2010-2011 calendar will be an action item for the February meeting.

2010-2011 Budget Update

There are still many unknowns for the 2010-2011 budget. Allowable growth for 2010-2011 has been set at 2% but that could change or how it is funded could change during this legislative session. If the state would set the allowable growth at what it could fund, it would be set at a negative 16%. It is believed that the governor will take the full 30 days to present details about the state's budget. The district will be taking a conservative approach in preparing the budget. The district will also be very respectful and careful with employees and mindful of the eight priorities previously set. All employment groups will be reviewed and affected. Communication will be a key piece throughout this process. This will begin with a forum on January 27. The forum will be a joint effort between school, city and county boards and elected officials to talk about budget/financial issues. The public is invited to attend.

Business/Action Items

No items.

Motion by Joiner to approve the bills in the amount of \$371,593.54. Seconded by Tish. Motion carried unanimously.

Motion by Tish to approve the December 2009 financial reports. Seconded by James. Motion carried unanimously.

Dr. Lane's Report

>The fire marshal's report noted about \$20,000 worth of repairs needed, mostly in the high school shop area. The number of citations has drastically reduced in the last four years. Dr. Lane will submit a report stating how the district plans to comply. Dr. Lane has also applied for the Fire Safety Grant to make the needed repairs and should know the outcome in early March.

> The large sum of money left over from the Microsoft lawsuit has allowed the district to be eligible for about \$144,000 in technology money to be used for hardware, software and training.

> Dr. Lane sent a response letter to the parents regarding the discretionary transportation issue discussed at the December board meeting. To date he has not had a response. Director Judisch did drive around the area, Director Joiner offered to attend a city council meeting (the parents

notified him of the item to be on the agenda in January) and Dr. Lane is going to help apply for the Safe Routes to Schools Grant.

> Jeff Critchlow, a sophomore student at Carlisle High School, scored in the top 5 in Carlisle's Congressional District Know Your Constitution contest. He will be awarded a trip to Washington, D.C. along with his teacher, Mr. Fink. Congratulations to Jeff.

> The district will receive \$10,000 through a Prairie Meadows Grant submitted by Julie A. Kruse, Hartford principal, for the Hartford playground.

> There will be a forum on January 27 at 6:30 p.m. at the Carlisle Middle School. This is an annual forum for Warren County schools and city officials.

> Dr. Lane will give to the board his part of the superintendent's evaluation at the February board meeting. The board members will review and get their comments to the board president so he can compile them for the evaluation to be held in closed session at the end of the March board meeting.

The next regular meeting will be Monday, February 8, 2010, 7:00 p.m. at the Carlisle School District Board Room.

Motion by Tish to adjourn the January 2010 regular board meeting. Seconded by James. Motion carried unanimously.

Meeting adjourned at 8:44 p.m.

John Judisch, President
www.carlisle.k12.ia.us

Attest: Jean Flaws, Board Secretary

These minutes have not been approved by the Carlisle District School Board.